



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution	AJINTHA EDUCATION SOCIETY'S SANT DNYANESHWAR MAHAVIDYALAYA, SOEGAON, DIST AURANGABAD (MS)
Name of the head of the Institution	Dr. Ashok Bhaurao Naikwade
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	02438-234396
Mobile no.	9881907393
Registered Email	aessdc71@yahoo.in
Alternate Email	abnaikwade1955@rediffmail.com
Address	Principal, Sant Dnyaneshwar Mahavidyalaya, Soegaon Dist. Aurangabad MS
City/Town	Soegaon, Tq. Soegaon, Dist. Aurangabad MS
State/UT	Maharashtra

Pincode	431120																								
2. Institutional Status																									
Affiliated / Constituent	Affiliated																								
Type of Institution	Co-education																								
Location	Rural																								
Financial Status	Self financed and grant-in-aid																								
Name of the IQAC co-ordinator/Director	Dr. Pramod Ambadasrao Pawar																								
Phone no/Alternate Phone no.	08888951510																								
Mobile no.	7776032707																								
Registered Email	iamdrpawar@gmail.com																								
Alternate Email	abnaikwade1955@rediffmail.com																								
3. Website Address																									
Web-link of the AQAR: (Previous Academic Year)	http://www.sdcollege.org/aqar/																								
4. Whether Academic Calendar prepared during the year	Yes																								
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.sdcollege.org/academic-calendar/																								
5. Accrediation Details																									
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>C</td> <td>58.35</td> <td>2004</td> <td>03-May-2004</td> <td>02-May-2009</td> </tr> <tr> <td>2</td> <td>B</td> <td>2.42</td> <td>2019</td> <td>08-Feb-2019</td> <td>07-Feb-2024</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	1	C	58.35	2004	03-May-2004	02-May-2009	2	B	2.42	2019	08-Feb-2019	07-Feb-2024
Cycle	Grade	CGPA	Year of Accrediation	Validity																					
				Period From	Period To																				
1	C	58.35	2004	03-May-2004	02-May-2009																				
2	B	2.42	2019	08-Feb-2019	07-Feb-2024																				
6. Date of Establishment of IQAC	15-Jun-2004																								
7. Internal Quality Assurance System																									
<table border="1"> <tr> <td>Quality initiatives by IQAC during the year for promoting quality culture</td> </tr> </table>		Quality initiatives by IQAC during the year for promoting quality culture																							
Quality initiatives by IQAC during the year for promoting quality culture																									

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
ONE DAY WORKSHOP ON PROMOTING RESEARCH PROJECTS FOR THE ENHANCEMENT OF FACULTIES : UGC & ICSSR	17-Jul-2019 5	37
HUMAN RESOURCE ENRICHMENT PROGRAMME	19-Jul-2019 6	38
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	00	NIL	2020 0	0
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

IQAC arranged the Peer Team Visit to the College. IQAC arranged the Academic and Administrative Audit committee of the University to the college. One auditorium hall sports hall was facilitated for the students. College goes through the green audit certification, NIRF, ISO processes by the external agencies to maintain an ecofriendly ambiance. The library facilitates the students with e texts, references, library online access. College Development Committee (CDC) has been made as per the Maharashtra University Act 2016. Faculty engages with the publication of the research papers, projects...etc. College established MoUs with various industries and organization. One Day Workshop engaged on Essentials of College Preparation Before During Peer Team Visit One Day Workshop engaged on ISO

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
NAAC peer team visit	NAAC Peer Team visited our college and certified us finally B grade with 2.42 CGPA
AAA (Academic and Administrative Audit) by the university	AAA (Academic and Administrative Audit) committee of the university credited the college with A Grade
To undergo NIRF	NIRF ranking done
To undergo Green Audit	Green Audit done
To undergo ISO certification	ISO certification done
To submit the proposals to the affiliated University / UGC to conduct conference, workshops seminar in various subjects.	Proposals are submitted to conduct conference workshop, seminar at the college and university level...etc.
To prepare AQAR for the academic year 2019-20 and submit it through the portal to NAAC office in time.	AQAR submitted to NAAC office successfully.
To promote research activities	Research papers published in national, international research journals.
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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
CDC	22-Jun-2020

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

Yes

Date of Visit

25-Jan-2019

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2020

Date of Submission

07-Mar-2020

17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	Library, CMS in Office

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

As an affiliated college of Dr. Babasaheb Ambedkar Marathwada University Aurangabad, the college follows the syllabi described by the parent University for the programmes offered by the college. But the senior faculty as well as the faculties who are BoS members from the college suggest and share inputs to the BoS in their respective subjects. Depending on the resource potentiality, institutional goals and concern towards the students, the focus has been made on imparting quality education. The college has developed a structured mechanism for effective implementation of the curriculum through the following way. In the beginning of the year, each department/subject meetings is conducted for the workload distribution among the staff followed by a schedule of work. That strictly adheres to the academic calendar issued by the Parent University and the college. Individual lesson plan, semester plans and yearly plan are chalked out and made aware to the students through college prospectus, time-table and notices. By conducting a short written test in the subject and students previous examination marks, students are classified into advance, mediocre and slow learner. The typically developed lesson plans for various types of learner are implemented by teachers through innovative way such as Bridge courses, Remedial classes. Regular tests, seminars, mock tests, home assignments, tutorials, projects etc are integrated parts of the evaluation process. IQAC ensures the process of perfect curriculum delivery by incorporating the standard feedback mechanism.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Tourism and Travel Management	NIL	17/06/2019	1	YES	YES
E-Commerce	NIL	17/06/2019	1	YES	YES
Spoken English and Personality Development	NIL	17/06/2019	1	YES	YES
Web Designing	NIL	17/06/2019	1	YES	YES
Computer Hardware and Networking	NIL	17/06/2019	1	YES	YES
Fal	NIL	17/06/2019	1	YES	YES

Prakriya/ Rop-watika						
Gharghuti Vidyut Upkarnanchi Niga Va Durusti	NIL	17/06/2019	1	YES	YES	

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BCom	Commerce	20/08/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	140	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Tourism and Travel Management	17/06/2019	20
E-Commerce	17/06/2019	20
Spoken English and Personality Development	17/06/2019	20
Web Designing	17/06/2019	20
Computer Hardware and Networking	17/06/2019	20
Fal Prakriya/ Rop-watika	17/06/2019	20
Gharghuti Vidyut Upkarnanchi Niga Va Durusti	17/06/2019	20
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	Zoology	82
BSc	Botany	89
BA	Marathi	7

BA	Hindi	13
BA	English	1
BA	Political Science	20
BA	Economics	5
BA	Sociology	10
BA	History	65
BA	Geography	10
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained
<p>Action Taken Report (ATR) on Feedback (2019-2020) is processed for the Academic Year 2019-2020. The college undergoes the feedback mechanism for quality enhancement of students by receiving feedbacks from students, teachers, alumni, and parents respectively. The feedback is collected initially from the students, and then it is analyzed in a meeting. The received and analyzed feedback is then shared with students which helps him or her undergo SWOC Analysis of the self. The feedbacks of Teachers, Students, Parents, and Alumni help to assess students holistically and objectively. The feedbacks are also posted online on the institutional website http://www.sdcollege.org. Feedback reports are presented to the Principal and required action is taken for quality enhancement. The constructive feedback is received along with the consideration of major issues. Various feedback is collected by the feedback committee. The analysis of each feedback is as follows. The feedback is conducted for the continuous improvement of the institution.</p> <p>A. Student feedback on teachers' classroom performance: Students give their feedback on the teachers classroom performance. They are satisfied with the teaching experiences in the classroom.</p> <p>B. Alumni feedback about college: Alumni express their views about the college in the annual meeting. They are highly satisfied with the improvements in the college and its campus.</p> <p>C. Parents' feedback about college: The parent community is pleased with the teaching-learning and the facilities provided to their wards. In the PTS Meet (Parents-Teachers-Students), parents express their opinions about their wards and college for this feedback.</p> <p>D. Feedback on the syllabus by teachers: Teachers give their opinions regarding the current syllabus. One teacher is the Management member of the affiliated university, one teacher is a BoS member, and many teachers from different disciplines of knowledge get engaged in the process of framing the syllabus at the university level.</p> <p>E. Feedback by students about syllabus: Students give their feedback on the syllabus prescribed by the university.</p>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	I	360	275	275
BA	II	360	153	153
BA	III	360	83	83
BCom	I	120	120	120
BCom	II	120	77	77
BCom	III	120	76	76
BSc	I	240	240	240
BSc	II	240	201	201
BSc	III	240	174	174
BSc	I Computer Science	60	18	18

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	1417	88	32	Nil	32

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
32	32	5	5	1	170

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The student mentoring system is implemented in the college. The student mentoring committee is made to process things successfully. The faculty has been assigned thirty to forty students each for mentoring purposes. This assists students to be well-acquainted with the college campus, the physical facilities. It also resolves their personal problems concerned with academics. The system helps to strengthen the teacher-student relationship on the campus. The record of the meeting is annually maintained. The mentors assist students to progress academically and look after mentees. The mentors monitor the attendance and academic excellence of the students. The mentors guide the mentees about the institution, its goals, missions, and infrastructural development. The biographic details of each mentee are properly documented. The mentoring system minimizes students' dropout rates. Mentors communicate with the parents and counsel them with the future of their wards. This is a student-oriented activity that supports them in a number of ways.

Number of students enrolled in the

Number of fulltime teachers

Mentor : Mentee Ratio

institution		
1505	32	1:47

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
12	4	8	4	5

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	INTERNATIONAL - I2OR EDITORIAL EXCELLENCE AWARD (Dr. PRAMOD AMBADASRAO PAWAR)	IQAC / CIQA coordinator	INTERNATIONAL INSTITUTE OF ORGANIZED RESEARCH I2OR AWARDS 2019 - AUSTRALIA
2019	NATIONAL - BEST PROFESSOR IN ENGLISH STUDIES (Dr. PRAMOD AMBADASRAO PAWAR)	IQAC / CIQA coordinator	27th Business School Affaire - Dewang Mehta National Education Award, Mumbai
2020	INTERNATIONAL (CAMEROON) BEST EMERGING POET (Dr. PRAMOD AMBADASRAO PAWAR)	IQAC / CIQA coordinator	Nyaa Publishers Excellence Award for Best Emerging Poet (2019) for my book Ubiquity by Nyaa Publishers, Cameroon (Central South Africa)
2019	NATIONAL - BEST PROFESSOR IN HINDI STUDIES (Dr. H. S. Kanchankar)	Assistant Professor	27th Business School Affaire - Dewang Mehta National Education Award, Mumbai
2019	INTERNATIONAL - BHARATRATN Dr. APJ ABDUL KALAM INTERNATIONAL HONOUR AWARD - 2019 (Dr. Sushil Jawale)	Assistant Professor	UNIVERSAL RESEARCH GROUND - ISSN 2395-0404
2019	NATIONAL - YOUNG SCIENTIST AWARD (Dr. Sushil Jawale))	Assistant Professor	SOCIETY OF LIFE SCIENCE MP

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during

the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	Regular	VI	10/10/2020	31/12/2020
BCom	Regular	VI	12/10/2020	31/12/2020
BSc	Regular	VI	10/10/2020	31/12/2020
BCA	Regular	VI	10/10/2020	31/12/2020
MA	Regular	II	17/10/2020	31/12/2020

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

In each academic year, the students are exposed to the internal evaluation structure. The internal evaluation has been the root cause of academic excellence. The Class tests are conducted with tutorials in each semester. The academic record of the student's performance is maintained every semester. Assignments, class seminars and project works are effectively used in the evaluation process. Students actively involved in teaching-learning activities. Debates, group discussions, field tours, excursions, and industrial visits are engaged. Students are motivated for seminars, quiz competitions. The holistic approach to the student-learning is focussed.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

An academic calendar is prepared and distributed as per the university's academic calendar. It demonstrates the complete year's planned schedule for the students and the faculties. Academic programmes, co-curricular activities, staff meetings, committee meetings, class tests, university exams, holidays etc. are of utmost importance in the academic calendar. The committee is formed to prepare this academic calendar at the beginning of every academic year. The Committee mentions all the curricular and co-curricular activities to be implemented throughout the year. The notices and circulars related to various curricular and co-curricular activities, examinations, etc. are displayed for the students. The institutional website is updated regularly.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.sdcollege.org/ps/>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Covid 19 pandemic situation delayed the results of all the	BA	Nil	Nil	Nil	Nil

programmes.

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.sdcollege.org/student-satisfaction-survey/>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Projects sponsored by the University	01	Dr. Babasaheb Ambedkar Marathwada University, Aurangabad MS	17500	17500
Projects sponsored by the University	01	Dr. Babasaheb Ambedkar Marathwada University, Aurangabad MS	17500	17500
Projects sponsored by the University	01	Dr. Babasaheb Ambedkar Marathwada University, Aurangabad MS	15000	15000

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Workshop on Woman Empowerment	Library	03/01/2020
Workshop on Anti-ragging	Library	18/06/2020
Workshop on UGC-CARE Research Publications	English	07/02/2019
One Day Round Table National Symposium on Electoral Reforms in India : Discourse on the Issue of EVM on the Ballot Paper	Political Science	25/02/2020
Workshop on Placement	Adult Education Centre	12/02/2020
Workshop on Swayam	Swayam Department	21/01/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
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Global Achievement award	Dr. Pankaj Shinde	Indian Institution of Scientific Research and Analysis, Bangkok Thailand	04/06/2019	For Excellence in Geography
Best Emerging Poet	Dr. Pramod Pawar	Nyaa Publishers, Cameroon	17/06/2020	Nyaa Publishers Excellence Award 2020
Young Scientist Award	Dr. Sushil Jawale	Society of Life Sciences, MP	15/12/2020	Life Science
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nil
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	00	00

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Political Science	4

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	English	2	5.6
International	English	4	5.67
National	Marathi	5	6.1
International	Marathi	Nil	0
National	Hindi	3	6.62
International	Hindi	Nil	0
National	Economics	2	5.5
International	Economics	4	2.5
National	Sociology	1	0.59
International	Sociology	Nil	0
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
English	2
Political Science	1
Zoology	2
Botany	1
Physics	2
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Enantioselective Formal Synthesis of the Cytotoxic Topoisomerase	Dr. MU Chopade	Russian Journal of Organic Chemistry	2019	0	SD College, Soegaon	Nil
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
0	0	0	2020	Nil	Nil	0
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	15	27	Nil	1
Presented papers	11	23	Nil	Nil
Resource persons	Nil	11	Nil	Nil
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Gender Sensitization	NSS	3	20

AIDS Awareness	NSS	3	20
Swachh Bharat	NSS	3	20
Unnat Bharat	Dept of Botany	3	40
No file uploaded.			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	Nil
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swachh Bharat	NSS	Rally	5	32
Unnat Bharat	NSS	Survey	3	40
No file uploaded.				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Chemistry Quiz	180	Nil	1
Talent Search in Physics	120	Nil	1
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Research	ELT	Department of English, Oman	19/06/2019	31/12/2020	20
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Dept of Physics, Dr. BAMU,	17/06/2019	Research	21

Aurangabad

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES**4.1 – Physical Facilities**

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
2500000	2301832

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Classrooms with Wi-Fi OR LAN	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Existing
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Lib. Cloud Master Software	Fully	Cloud Base 2.0	2017

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	16428	2838404	277	72924	16705	2911328
Reference Books	4919	1340944	38	13298	4957	1354242
e-Books	423000	20000	Nill	Nill	423000	20000
Journals	24	44922	Nill	Nill	24	44922
e-Journals	93315	35300	15000	10000	108315	45300
Library Automation	1	47000	Nill	Nill	1	47000

CD & Video	40	Nil	Nil	Nil	40	Nil
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	Nil
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	58	2	58	3	2	1	15	80	0
Added	0	0	0	0	0	0	0	0	0
Total	58	2	58	3	2	1	15	80	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

80 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	NIL

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
600000	450718	2500000	2301832

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college has established a system and procedure for maintaining and utilizing physical, academic and support facilities which are displayed on the website. The office superintendent has been assigned the job to monitor physical, academic and support facility. In the beginning of the year, a meeting for an action plan is conducted under the chairmanship of the Principal. The utilization and expansion in the existing infrastructure and support facilities, the list of requirements and latest software, etc. are taken into consideration. The priority is given as per need, urgency and availability of budget. The maintenance of IT facility is taken care of, by various private agencies and is provided on-call basis. The college has

outsourced the maintenance of electrical work whereas types of equipment and instruments in various laboratories are maintained by the concerned supplies and service engineers. Annual Maintenance Contract has been given to Mr. Deepak Kale to maintain the IT support and similar facilities. For cleaning and maintenance of classrooms and other public areas including classrooms, the college has appointed special housekeeping personnel on contract. Classrooms and other areas are regularly kept clean. The college has developed a dynamic website and has assigned M/s Nocturne Solutions, Aurangabad for maintenance and update of the website. The aesthetics and regular maintenance of the building, garden and campus are taken care of, by the personnel appointed for the same. Every facility on the campus is being utilized maximum and the utilization scheduled is displayed wherever it is necessary.

<http://www.sdcollege.org/library/>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Rajarshi Chhatrapati Shahu Maharaj Shikshan Shulkh Shishyavratti Scheme a Post Matric Scholarship of OBC Students, a Post Matric Scholarship of SBC Students, a Post Matric Scholarship of VJNT Students, Tuition Fees Exam Fees to OBC Students Tuition	468	1147798
Financial Support from Other Sources			
a) National	Nil	Nil	0
b) International	Nil	Nil	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Yoga and Meditation	21/06/2019	97	NSS Unit
Personal Counselling and Mentoring	15/07/2019	1243	Admission SSP Committee
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Competitive Examination	46	22	Nil	Nil
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
1	1	1

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NIL	Nil	Nil	Nil	Nil	Nil
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	13	BA	Political Science	SDMS PG	MA Political Science
2019	4	BA	Marathi	SDMS PG	MA Marathi
2019	16	BA	History	SDMS PG	MA History
2019	11	BA	Geography	SDMS PG	MA Geography
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	Nil
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Inter-University Sports Competition	University	77

Science Exhibition	Institutional	150
Teachers day Programme	Institutional	66
Voting Process in India	Institutional	78
Excursion tour	Institutional	28
Wall Paper Publication, Department of Chemistry, Physics Botany	Institutional	37
Study Tour at Lonar Ajanta Caves	District	18
Youth Festival at Dr. BAMU, Aurangabad	University	18
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	NIL	National	Nil	Nil	0	0
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The college has established student council as per Maharashtra University Act. The college gives sufficient representation to the students in academic and administrative committees of the institution. The students are elected as the General Secretary (GS), Class representatives (CR), Ladies' Representatives (LR), One Representative from Sports, Cultural Activities and NSS. They are represented on different academic and administrative bodies for the smooth functioning of the college. The committees such as College Development Council, Cultural Committee, Library Committee, Student's Feedback Committee, NSS, Teacher Student Committee, Women Grievances, Anti-ragging, Discipline, Magazine (Editorial Board), Campus Supervision, Yuvadarnan (an annual mega-festival of the college). Students are given the sole responsibility to perform their academic and administrative roles to achieve excellence in different disciplines of knowledge.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

68

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

2 (Note : Alumni association established, but not yet registered.)

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The college practices decentralization and promotes participative management by inculcating a good work culture and professional approach. Academic goals, organizational progress, and better campus life are collected from all stakeholders to promote the efficient functioning of the college. The academic and co-academic as well as other activities are smoothly conducted by the process of perfect decentralization. The management and College Development Council take an active interest in the progress of the college and discuss various issues relating to the progress of the college with teachers and administrative staff. The Principal is the Head of the institution and is supported by the two Vice Principals of Arts Commerce and Science respectively. Most of the decisions taken at these levels are implemented with participation from various stakeholders. The Heads of the departments and the teaching staff in coordination with the respective Vice-principals jointly work on academic and extra-academic functioning. Under the supervision of the Principal and Office Superintendent, the administrative staff looks after academic support facilities and other day-to-day functioning. The meetings with the Heads of the departments are scheduled as per requirements. Curricular, co-curricular, and extracurricular activities are planned, prepared, executed as per the academic calendar and action plan prepared by IQAC in the beginning of every academic year. IQAC meetings are scheduled and feedback is taken into consideration for the academic and administrative performance of the institution. The principal organizes the meetings with the IQAC Coordinator, Vice Principals, all the Heads and faculty members to achieve goals and mission of the institution. For instance, the procedure to purchase books for library enrichment is described: The principal in consultation with the librarian and office superintendent as well as two Vice Principals prepares a budget. Thereafter, it is intimated to the librarian to distribute the book requirement forms to the Heads of the department. Students play a participative role in the selection of books including textbooks, reference books, journals, etc. After the finalization of books by the concerned Heads, the list is submitted to the librarian who forwards the list to the principal. The principal then calls a meeting of the Library Committee for budget allocation and sanction. The librarian collects the quotations from various publishers, further it is approved by the library committee and a purchase order is placed. Once the books are delivered, these are displayed on the 'New Books Arrives' section and exhibited to students and teachers for their feedback. The collected feedback analysis and the total proposal are discussed in the meeting of the library committee and finally, the books are allowed for final accession and then used for issue. The management plays a participative role in the purchase of books only when the budget exceeds its expectations.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The college is affiliated to Dr. Babasaheb Ambedkar Marathwada University, Aurangabad which designs and implements the curriculum. Many

	<p>teachers set the University question papers. BoS member contributes in syllabus design.</p>
Teaching and Learning	<p>The college motivates teachers for the use of modern teaching methods, interactive boards and various teaching aids. Innovative methods of teaching and learning are used through Power OHP, Group Discussion, communicative methods. The focus is on seminars, workshop, group discussions and debates. Teachers take the feedback of students and keep the reports of the PTS meet.</p>
Examination and Evaluation	<p>As per the rules and regulations of the University, our college conducts the Semester pattern examination for UG PG Courses.</p>
Research and Development	<p>The college promotes research culture among faculty members. Books and equipments are purchased to encourage research. It motivates faculty members to publish research papers, books at the national and international levels. Our faculty members are encouraged to actively participate in Seminars, Conferences, Workshops at national and international levels for which Duty Leave is sanctioned . Major and minor research project organized. Workshops and Seminars are organized.</p>
Library, ICT and Physical Infrastructure / Instrumentation	<p>The central library and the departmental libraries of Sant Dnyaneshwar Mahavidyalaya has a large collection of text and reference books. New books and reference books are purchased yearly.</p>
Human Resource Management	<p>The college ensures friendly working environment for all of its faculty and staff and motivates active participation of all in every day to day activities. It manages UGC Career Advancement Schemes, Govt. of Maharashtra and CAS promotions to all the staff members as and when due. Various committees are constituted to plan and execute various student support activities in the college premises.</p>
Industry Interaction / Collaboration	<p>The Department of Botany has collaborated with Hi-Field AG Biochem Ltd., Aurangabad in the year 2014-15 (Continued) Dept of English collaborated with Department of English, Oman</p>

Admission of Students	First come, First served method is adopted by our college for the Admission process of students.
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6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Finance and Accounts	The office has a paperless and computerized account system. All the financial transactions are made through RTGS/NEFT and the online mode. All the funding transactions and banking are processed online such as the Salary, and other transactions. Monthly salary bills are submitted to the Joint directors Office through online mode by using the software.
Student Admission and Support	The college uses MKCL CMS software for the admission process of students. The admissions can be sought for the UG and PG programmes. The online registration and notices are displayed on the institutional website at http://www.sdcollege.org . The hard copy of the online sought application is submitted to the office. The college provides the computerized fees receipt to the students. CMS software is regularly used for maintaining the official and academic records of all the students.
Examination	The college uses MKCL software for the smooth conduct of the university examinations. The question papers sent by the University are downloaded in the scheduled exam timings. The college generates the admit cards online and hands them over to the examinees. The absent report of examination is generated daily and submitted to the university online. The mark sheets are received and the result is displayed online.
Planning and Development	The college submits the proposals of seminars, conferences, major and minor research projects, etc to different funding agencies. It implements an e-library facility and gets involved in NIRF, ISO, AAA, Green Audits. The college submits information online to the Director and Joint -director of Higher Education regularly.
Administration	The college has an effective implementation of CMS software. The circulars, concerned notices are communicated to the staff via mail from

the Office, IQAC. The notices by IQAC are circulated by the IQAC coordinator through mails, SD Office Whatsapp group, Mobile phone, text messages. The college has a computer lab with an internet facility. It has also a biometric attendance system for all the teaching and non-teaching staff as an e-record.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2020	0	0	0	Nil
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	One Day Computer Training Programme on The Use of ICT Tools in Teaching and Learning Processes	Nil	27/12/2019	27/12/2019	32	Nil
2020	Nil	One Day Training Programme on The Use of Software for the Administrative Work	13/01/2020	13/01/2020	Nil	17
View File						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional	Number of teachers who attended	From Date	To date	Duration
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development programme				
UGC Sponsored Refresher Course	1	01/02/2019	22/02/2019	22
UGC Sponsored Refresher Course	1	19/08/2019	01/09/2019	13
UGC HRDC Short Term Programme	1	29/07/2019	03/08/2019	6
UGC Sponsored Refresher Course	1	01/01/2020	13/01/2020	13
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
32	32	17	17

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
SD Staff Society provides loan facility to the staff on emergency and regular basis. The Canteen, Gym facilities are available on the campus.	SD Staff Society provides loan facility to the staff on emergency and regular basis. The Canteen, Gym facilities are available on the campus.	Scholarship, EBC, Freeship, MediFreeship, Freedom Fighter Scheme, Earn Learn Scheme Canteen, Gym facilities provided

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The institution has a mechanism for internal and external audits. The internal audits are conducted by qualified internal auditors and have been permanently appointed. The teams working under them do a thorough check and verification of the transaction that is carried out in each financial year. The objections raised in an internal audit are rectified and corrected. An internal audit at the end of the financial year 2017-18 is performed by Mr. R.S. Lotake certified auditor. An External Audit is performed by various government agencies such as the Joint Director, Higher Education, Aurangabad Region, Aurangabad, the Senior Auditor, Higher Education Department, Aurangabad, External audit by the office of the Accounts General (Audit-II) Maharashtra, Nagpur, the Respective Funding Agencies (like UGC/ICSSR/Dr. Babasaheb Ambedkar Marathwada University). These agencies, if they have objections to the way funds, are utilized such amounts are withheld from the final installment. Similarly, if the funds are not utilized as per the rules of the funding agencies, the funds have to be refunded with interest specified by the agencies.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
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Nil	0	Nil
No file uploaded.		

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	ISO, Dr. Babasaheb Ambedkar Marathwada University, Aurangabad	Yes	Internal Quality Assurance Cell (IQAC)
Administrative	Yes	ISO, Dr. Babasaheb Ambedkar Marathwada University, Aurangabad	Yes	Internal Quality Assurance Cell (IQAC)

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Parents-Teachers-Students (PTS) meets. 2. Yuva Darpan - Annual Cultural Social Gathering 3. Prize distributions to the meritorious students
--

6.5.3 – Development programmes for support staff (at least three)

1. Paperless Office activities at the administrative section 2. English Language Communication Skills Development 3. Orientation, Refresher, Short Term programmes
--

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. NAAC Peer Team visit to college awarded with 'B' Grade (2.42 CGPA) in Jan 2019 2. Indoor and outdoor sports 3. Green audit, ISO, NIRF
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6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	Yes
d) NBA or any other quality audit	Yes

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Workshop on The Use of E-library Facilities for the Staff and Students.	17/08/2019	17/08/2019	17/08/2019	22

2019	Workshop on the SWAYAM Courses	23/12/2019	23/12/2019	23/12/2019	35
2020	Workshop on the Use of Software in the Academic and Administrative Work	13/01/2020	13/01/2020	13/01/2020	29
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Swachta Pandharwada	01/08/2019	01/08/2019	22	37
Cleanliness on the College Campus	02/08/2019	02/10/2019	35	44
Independence Day Pathsanchlan Purvchachani	08/08/2019	08/08/2019	21	24
(Rally) Kolhapur Draught Sufferers : Financial Help	29/08/2019	29/08/2019	22	37
International Literacy Day	08/09/2019	08/09/2019	20	26
Celebration of NSS Day	24/09/2019	24/09/2019	25	28
Blood Donation Camp	12/12/2019	12/12/2019	36	45
Nirmalya Sanklan Day (NSS)	24/09/2019	24/09/2019	19	21
Speech on Rural Development	18/12/2019	18/12/2019	17	19
Speech on Cleanliness & Practice	18/12/2019	18/12/2019	23	25
Speech on	18/12/2019	18/12/2019	25	27

Women Empowerment				
Speech on National Integration & Role of the Youth	19/12/2019	19/12/2019	23	25

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
1. Green Audit of the campus 2. NSS Programmes conducted/organized 3. Yoga day celebrated 4. Swachata Abhiyan 5. Aids Awareness 6. Tree Plantation in College 7. Cleanliness Campaign 8. Pollution-free campus 9. Ban on plastics, smoking, tobacco chewing in the campus. 10. Practising recycling 11. Use of bicycles 12. Celebrate No Vehicle Day weekly

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	2
Provision for lift	No	Nil
Ramp/Rails	Yes	3
Braille Software/facilities	No	Nil
Rest Rooms	Yes	1
Scribes for examination	Yes	Nil
Special skill development for differently abled students	No	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	01/08/2019	1	Swachta Pandharwada	Cleanliness	73
2019	1	1	02/08/2019	1	Cleanliness on the College Campus	Cleanliness	87
2019	1	1	08/08/2020	1	Independence Day Pathsanchalan Purvchachani	Training and discipline	88

2019	1	1	29/08/2019	1	(Rally) Kolhapur Draught Sufferers : Financial Help	Social Rally for Draught sufferers	77
2019	1	1	08/09/2019	1	International Literacy Day	Literacy	86
2019	1	1	24/09/2019	1	Celebration of NSS Day	NSS	89
2019	1	1	12/12/2019	1	Blood Donation Camp	Blood Donation	65
2019	1	1	24/11/2019	1	Nirmalya Sanklan Day (NSS)	NSS	82
2019	1	1	18/12/2019	1	Speech on Rural Development	Rural Development	66
2019	1	1	18/12/2019	1	Speech on Cleanliness Practice	Cleanliness	86

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Handbook for Code of conduct for students, teachers, support staff, Human Values Professional Ethics and Core values	24/06/2019	Handbook is published for the various stakeholders such as Management, Principal, students, teachers, administrative staff, non teaching staff to maintain the discipline and inculcate the universal, cultural, regional and national values among the stakeholders. All have to abide by the rules to follow in the college and on the campus without fail.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
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Speech on Rural Development	18/12/2019	18/12/2019	36
Speech on Cleanliness Practice	18/12/2019	18/12/2019	48
Speech on Women Empowerment	18/12/2019	18/12/2019	52
Speech on National Integration Role of the Youth	19/12/2019	19/12/2019	48
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Celebration of Weekly No Vehicle Day
2. Checking of PUC of two-wheelers
3. Botanical Garden
4. Rain Water Harvesting
5. Paperless work in the office.
6. Solid Liquid Waste Management
7. E-waste Management.
8. Tree Plantation on the campus
9. Awareness of plastic-free campus, tobacco-free smoke-free ambiance.
10. The facility of Drinking Water
11. Rain Water Harvesting

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

INSTITUTIONAL BEST PRACTICES

Title of the Practice I : Paperless Office

Goal: ? To promote a paperless approach in day to day activities ? To minimize paper-waste in the office ? To encourage and cultivate e-governance ? To promote digitalization. ? To cultivate healthy habits of paperless work ? To create awareness among the staff about the importance of the environment

The Context: Our college is situated in rural, hilly and economically backward area. The college was established 48 years before. Complied with the record-keeping laws and information security information requirement with such a large data of 48 years is difficult to maintain. Electronic documentation in record-keeping makes it easier to maintain and retrieve.

The Practice: The arrival of new information and communication technology has completely transformed the traditional model of administration and its record-keeping. The college has taken a great initiative in different methods and tools to carry out their work with utmost efficiency and faster than before. Paperless office concept is the new way of working in the college. Undoubtedly, the paradigm shift will bring both pros and cons as far as utilization of more manpower and effective time is concerned. In the year 2012, the college has taken first step towards paperless office by installing College Management Software.

Evidence of Success: Data generated through College Management Software is General Register, Class-wise students' list, subjectwise students' list, etc. Notices are sent through the official Whatsapp group of the college i.e. S. D. Official Group, intercommunication is held through emails to minimize the wastage of paper and hold prompt communication.

Problems Encountered and Resources Required: Financial assistance is required to make the office paperless.

Title of the Practice II : User feedback practice in Knowledge Resource Centre

The goal of the Practice: ? To Maintain the mechanism of feedback from the user. ? To instill a sense of responsibility among the staff members as a service provider in KRC. ? To analyze, to improvise, and implement the suggestions from the users. ? To streamline, modify, and focus the services to be more resourceful.

The Context: For a better and qualitative information service, the academic libraries need to play a significant role. They have to build the users' trust in the library service and users' feedback can be proved to be better resourceful for the library. Knowledge Service Center is a service provider

that supports the teaching, learning, and research needs of the users. It is necessary to provide new and improved services to the users and keep them updated. The Practice: A suggestion box kept outside the library, as well as a feedback register, kept in the reading room to obtain or collect the feedback. The necessary feedback forms are available on the issue counter. Evidence of Success: Records of feedbacks for the last Academic Year i.e. 2017-18 are on record. The minutes of the meetings of the library committee. Improvisation post feedback from the users. Problems Encountered: The feedback obtained has not necessarily been improvised and implemented due to insufficient funds and priorities.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.sdcollege.org/best-practices/>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

7.3 - Institutional Distinctiveness : Our institution has a long heritage of only rural college in this area for more than forty-seven years. A huge green campus of thirteen acres surrounded by lush green heritage valley of Ajanta caves and on the bank of river Sona. It is the only college that provides higher education in all the basic fields attracts many students from nearby well-connected villages. The college has become the hope for all-round development and better career for the students who are socioeconomically deprived of this region. More than sixty thousand such students from this region have been benefited by the education provided by this institution. To enrich the existing cultural heritage, the college has introduced a special professionally organised mega sports, art and cultural festival YUVA DARPAN. The mega festival aimed to inculcate leadership qualities, team-spirit, a sense of belongingness and inquisitive approach etc. Students of the college are given the sole responsibility for this event management for a training purpose. The festival lasts for ten days that includes the preparation days such as Chocolate Day, Traditional Day, Saree and Tie day, Mismatch Day, Fancy Dress competition etc. Various sports events including athletics, indoor and outdoor games are held during this festival. The last three days of the festival are the major events to fascinate the student as well as to capture the crowd. On the very first day, art and craft exhibition is organised where the exhibits made by our students reflects traditional cultural heritage in art and craft. Whereas the second days is full of various programmes delighted by the students. The main attraction is the surprise presentation of a small cultural show organized by the staff. From Principal to peon, every member of the staff takes active participation in this cultural show to set a high standard of cultural aspects and to remember the great cultural heritage of Ajanta region. The third and last day of the event is the festival of appreciation followed by a Fun-fair to freak out in the various fields such as cultural programmes, Food Festival etc. On the last day of Fun-fair, the professional stalls from various organizations such as Bankers, software companies, local traders, social organizations etc are called and exhibited. The food stalls prepared by the students are the main bonanza on the cake. The local retailers, hoteliers, as well as few NGOs and Govt. offices are encouraged to put their stalls. Last thirty minutes of the festival are devoted to Dandiya Ras so that the entire crowd can jointly enjoy the valedictory function of the festival. The whole festival is a manifestation of hidden talents of our students and the rich cultural heritage in the field of folk dance, music, art and craft and Indian sports The last but not the least, YUVA DARPAN is itself a distinctive programme of the college organized by the students, for the students only.

Provide the weblink of the institution

<http://www.sdcollege.org/distinctiveness/>

8.Future Plans of Actions for Next Academic Year

1. To organize the campus interviews for the employability placement of students. 2. To submit the proposals of minor / major research projects to various funding agencies. 3. To submit the proposals to conduct seminars and conferences to various funding agencies. 4. To renew ISO certification, NIRF Green Audit 5. To undergo IQAC Audit Academic and Administrative Audit (AAA) by university. 6. To organize seminars, conferences, workshops by various departments. 7. To promote the faculty for the research activities 8. To introduce B. Voc. Programmes for Botany, Geography Commerce 9. To introduce the skill oriented certificate courses. 10. To organize various extension activities by N.S.S. Unit 11. To organize the Faculty Development Programmes for Teaching Non-teaching staff.